

Academic Senate Approved Minutes October 17, 2007

Academic Senate President, Rick Hogrefe, called the meeting to order at 3:02 pm.

Members Present: Daniel Bahner, Jane Beitscher, T.L. Brink, Robert Brown, Jodi Hanley, Steve Hellerman, Rick Hogrefe, Jim Holbrook, Marina Kozanova, JoAnn Jones, Damaris Matthews, Sandra Moore, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeño, Mario Perez, Snezana Petrovic, Diane Pfahler, Ralph Rabago, Mark Snowwhite, Frances White, Sherri Wilson, Debbie Bogh, Kathy Crow, Milly Douthit, Catherine Hendrickson, Gary Williams

Members Absent: Ryan Bartlett

Guests Present: Cheryl Marshall, Diva MacSeng

I. Administrative Reports

- A. President's Report – VP of Instruction Cheryl Marshall presented instead of Gloria.
 1. Summer Scheduling
 - a. Would like to have more FTEs this year. The target is 300.
 - b. The college did receive marketing money and will do a mailing about summer classes.
 - c. Some flexibility in summer session start dates. FTE's starting at the end of June can be counted for either year, which ever year they would be the most beneficial.
 - d. Looking at room usage. Do we have enough rooms available? Do we need a portable?
 - e. Issue of support services that will be available during the summer session. Should students who do not receive support services have to pay the fee?
 - f. Summer classes will run from 7:30 – 10:30 am, 10:30 am-1:30 pm and 6:00 – 9:00 pm for 3 unit, 6 week classes.
 - g. Sticky Friday for summer, Dec. 7th 7:00 am. The regular Chairs Council meeting time.
 2. Refined Annual Planning Process documents are due to Deans in the next few weeks. Help is available. This is designed to be a reflective tool.

Weekend students have 3 areas of concern and are looking for a pathway to bring their issues forward. Students who are only on campus on the weekend feel that they should not have to pay the student service fee, the parking fee or the student representative fee. Perhaps the concern should go through Student Services, but that requires the students come during the week because that is when Student Services are open.

II. Approval of Minutes from October 3, 2007

Motion: To approve as amended (Snowwhite, Brink, MSC)

III. Treasurer's Report

The balance stands at \$2185.24. There are still three checks outstanding.

IV. Other Reports

- A. Classified Senate Report - none
- B. Student Senate Report - Sports day sign up will be circulated. Taking place on Oct. 26 from 12-4:30 pm. The events are Ultimate Frisbee, the Relay Race and possibly a Tug of War.

V. Senate President's Report

- A. Representation on District Technology Committee
DCS addressing some issues that affect academic and professional matters, therefore the committee needs a faculty representative.
- B. Implementation of Reading Requirement
Put a strain on the reading department and the current resources. Pre-req was removed by the administration without the authority of the Academic Senate. Announcement out for a second reading instructor for spring hire. Even with a new reading instructor and increasing offering, we do not have enough seats to implement the new reading requirement. The requirement will be removed for now but not eliminated.
- C. District Bond
Measure P gave the district \$190 million. Crafton will have received 43% of the bond, mainly in the new building. District doing survey to see about going out for another bond, in Feb. 08, for around \$500 million. The District hired a company to do all of the marketing and phone banking. Results appear to be favorable and the District will most likely go forward with a bond proposal in Feb. 08. Faculty not to advocate for the bond during work hours.
- D. BP/AR 3720 Computer and Network Use
Rick will send the document out. Needs written feedback.

When will the library get the computer mall? Money for the computers is in the grant but not the money for the infrastructure that would be needed to put the computers in that part of the library. This project is a first priority of president and will be initiated in December, even if it means delaying the remodel of LADM 3rd floor. Students are coming first. A necessary addition because LR 309 is being scheduled heavily, and there are no other computers available for student overflow. Unfortunately, this situation is a good example of the inability of an institution to follow through on decisions.

VI. Old Business

- A. **Action Item, 2nd Reading:** Distributed Education Plan 2007-2010
Motion: To approve for second reading (Perez, Brink, MSC)

VII. New Business

None

VIII. Committee Reports

- A. Educational Policy – Still addressing minors on campus issue. Have had good discussion about mandated reporter issue and how to deal with minors. Investigating application of graduate work to an Associate's degree.
- B. Personnel Interests – received more clarification on charges. Want to start a faculty baby picture guessing contest. More info will go out in the next week or so.
- C. Scholarship – none
- D. Honors Steering - first field trip to the dead sea scrolls exhibit in San Diego– Nov. 30th

E. Professional Development – today at 5:00 in Teaching and Learning Center – Topic: Teaching across the Curriculum. Are having some basic technology training. First one is for Outlook. On Nov. 8th & 9th, topic will be syllabus design.

F. GE Task Force - none

G. Chairs Council - none

IX. CCA Report

Luncheon today. Union has negotiated a 5.5% increase. Will not be retroactive. Hours for librarians will be addressed in the next negotiation. Question about the distribution of the Hudson Notice? Was to be distributed by Oct. 15.

X. Announcements

None

XI. Statements from the Public

None

XII. Adjournment

The meeting was adjourned at 3:55pm.

Respectfully submitted,

Meridyth McLaren, Secretary